



**HEADQUARTERS
DEPARTMENT OF MISSOURI
VETERANS OF FOREIGN WARS OF THE U.S. INC.
GENERAL ORDERS NO 10**

Series 2017-2018

April 2018

(To be read or distributed at a regular Post meeting and filed)

1. The 2018 Department Convention will be held at the Oasis Hotel, Springfield, Missouri, June 14 – June 17, 2018. Hospitality room information will be mailed to District Quartermasters. Reservations for sleeping rooms become available on February 1. Currently, sleeping room reservations are restricted to a three (3) day stay and may be made by calling the hotel direct at 1-888-532-4338. Be sure to let them know you are with the VFW. Persons reserving three (3) days and later cancelling one (1) or two (2) will have the entire three (3) days cancelled. We do have an Overflow Hotel for anyone wanting to make a reservation for LESS than three (3) days, the hotel is: Holiday Inn & Suites of Springfield and can be reached at 417-865-8600.

2. **Deadline for receipt of Convention Book Ad's is May 1, 2018.** All Post and Districts are encouraged to give recognition to their officers by submitting an Ad for the Convention Book. A letter detailing the size Ads accepted, price and deadline is being sent with these General Orders. The book is being published in ½ size and in house. Cost of Ads have been reduced.

3. Delegates to the Department Convention are elected at a meeting of the Post held not less than thirty (30) days prior to the Department Convention; one (1) delegate and one (1) alternate for each thirty (30) members or a fraction thereof in good standing in the Post. All membership reports processed at National Headquarters on May 1, 2018, will be considered in determining delegate strength. The delegate fee is required whether or not someone from the post will be attending the Department Convention as prescribed in Article IX, Section 2 of the Department By-Laws. Posts will receive notification of delegate dues owed prior to June 1. **Failure to pay delegate fees will result in your post not being allowed to vote at the Department Convention.**

Note: Per section 222 – Delegates, District Convention & Meetings, Department and National Conventions – (b) “Delegates elected under this section shall not be considered instructed and may exercise full authority in the duty to be performed.”

4. All proposed amendments to the Department Bylaws which are to be considered by the 2018 Department Convention must be submitted to the Department Adjutant no later than April 15th so they may be distributed with the May General Orders. Resolutions will not be published and must also reach the Department Adjutant no later than April 15th.

5. All Districts will hold a District Convention not less than ten (10) or more than sixty (60) days prior to the Department Convention for the purpose of electing District Officers and the transaction of District business. Blank Reports of Election will be mailed to the incumbent District Commanders prior to the Convention by Department HQ. District officers, elected and appointed, shall submit proof of eligibility to the District Adjutant. **District officers shall not be installed or assume the duties of their office until proof of eligibility has been submitted and properly reviewed. Such proof of eligibility shall be open to and reviewed by the District Commander, State Adjutant/Quartermaster prior to being installed to office.**

6. Delegates and alternates to the District Convention are elected at a regular meeting of the Post held not less than thirty (30) days prior to the District Convention at which District Officers are to be elected; one (1) delegate and one (1) alternate for each thirty (30) members or a fraction thereof in good standing in the Post at the time of election.

7. Post Commanders are reminded that nominations for Post Officers should have occurred in March and the annual election of Post Officers must take place during April. The Post Commander-elect will select **the installing officer who holds or has held a rank at least as high as that of Post Commander.** Post Officers shall be installed in their respective offices prior to the convening of the Department Convention. Newly installed District and Post Officers do not assume their duties until the Department Commander is installed on June 16, 2018. As soon as officers have been elected, the Post Commander-elect should select his Installing Officer. **Post officers, elected and appointed, shall submit proof of eligibility to the Post Adjutant. Post officers shall not be installed or assume the duties of their office until proof of eligibility has been submitted and properly reviewed by the Commander, Quartermaster and Adjutant, (Manual Sec. 216). Officers being installed should be reminded, (if they are an annual member) that they must pay their 2019 dues prior to their annual subscription due date to hold their office for the year they were elected.**

8. National Headquarters mailed the Report of Election of Post Officers to each Post Quartermaster on record prior to March 1. As soon as possible after the Post election, but within one (1) week, this form should be completed in its entirety and mailed in accordance with instructions on the form. Instructions for completing the form are included in the information packet received from National. Completed election reports should be submitted to National HQ and print a copy for your files. Election reports may be completed and submitted on-line on the National OMS site. **DO NOT wait until after the installation to complete and submit or mail this form.** Failure to submit the report results in the Post being placed on suspension for failure to have officers. **Post failing to submit their report of election before June 1, 2018 will not be allowed to register and vote at the June State Convention. If you submitted the paper form, MAKE SURE YOU MAIL A COPY TO DEPARTMENT HEADQUARTERS. Reports entered on line automatically create a copy for Department Headquarters.**

9. Kansas City, MO is the host city to the 119th VFW National Convention, July 21-25, 2018. Convention housing reservation forms will be made available and additional 118th VFW National Convention information will be added to the National Website as it becomes available. Convention registration and related information will be mailed from National Headquarters to the Post. The Post is required to register at least one delegate. The Delegate fee for the 1st delegate will be \$25. A fee of \$10 is due for each additional delegate. **Post Quartermasters, please send in the \$25.00 registration fee and register at least one (1) delegate as soon as you receive the registration forms. Don't wait until July to send in your delegate fee.**

10. Post and District Commanders should be reviewing the All-State program and know where you need to work to meet the requirements. **The program changes each year, so don't just assume you know the requirements.** Post All-State requirements are listed in the Post Commander and Quartermaster handbook. The District All-State program is listed in the District School of Instruction Manual handed out at the May School of Instruction. **To qualify, all requirements must be met and recorded at Department Headquarters by April 30.**

11. All Posts should be making plans for a 2018 Spring Buddy Poppy Drive. An order blank is located in the Post Commander and Quartermaster's Handbook that should have been received by each Post Commander & Quartermaster last August. Poppies must be ordered through Department Headquarters and paid in advance. Poppies are shipped direct to you from the factory. **A minimum of eight weeks should be allowed for receiving your shipment. Failure to list a date when the poppies are needed will result in delay.**

12. The following District Meetings for the month of April are announced:

DIST	POST #	LOCATION	DATE	TIME	REPRESENTATIVE
1	919	Trenton	04-14-18	11:00-am	None
3	7158	Cameron	04-22-18	1200-noon	None
9	2657	Fulton	04-08-18	1200-noon	None
14	3404	Springfield	04-15-18	1230-pm	None
15	6477	Poplar Bluff	04-29-18	12:00-noon	None
17	4240	Monroe City	04-15-18	1200-noon	None
18	1014	Alton	04-07-18	1000-am	None

13. The following appointments are announced for the 2018 Department Convention:

STANDING RULES COMMITTEE

Lance Kellogg, Chairman
Paul Frampton, Member
Christopher Johnston, Member

BY-LAW/RESOLUTIONS COMMITTEE

Jim Thorpe, Chairman
Troy Williams, Member
Nancy Cowan, Member

Official:

By Order of:

Christopher Johnston
Adjutant

Ruben Armenta
State Commander